



St Laurence Church & Centre
Bromley Road, Catford, SE6 2TS
0208 698 9706

Casual Caretaker

St Laurence Church and Centre is a vibrant, thriving Church of England Parish Church and Community Centre in the heart of Catford.

Due to an increasing number of users, we require a number of caretakers to join our existing team. This role is varied and would suit individuals who enjoy a mixed workload.

Duties Include:

- Provide an on-site caretaking service on hours as agreed, daytime, evening & weekend working essential (Opening hours 8am-11pm)
- Maintain security and safe use of the Community Centre, building and outdoor spaces when used by members of the public and other organisations for functions, public meetings or other events.
- Preparation of rooms for hirers, cleaning and pack down following events.
- Daily cleaning of all areas (kitchens, toilets & offices)
- Providing a good level of customer service to hirers of the Centre
- Maintenance of outdoor areas, groundskeeping duties.

Terms:

Hours by arrangement (zero hours contract, shifts to suit operational needs of the business.)

Shifts: 3-7hours daytime, evening & weekends essential

London Living Wage (£13.85ph)

Person Specification:

A proactive, hardworking, energetic attitude towards work and people.

Ability to work both as part of a team and on you own initiative

Good friendly, personable manner.

Attention to detail and ability to prioritise daily tasks and duties.

Good self-management (some lone working)

Have a practical approach with ability to carry out physical tasks including working at heights and portorage.

Applicants may have previous specialist skills or qualifications suitable for this role (plumbing, joinery, electrician, gardener etc.)

Reports to: Parish Manager

Key relationships: Churchwardens, Centre Committee, Hirers

Key dates & Application process:

Application deadline: ongoing recruitment, to be reviewed October 2025.

Please submit a CV and short covering letter (no more than one page) explaining why you're interested in this role and what makes you a strong fit. Highlight relevant experience, skills, or achievements, and tell us why you'd like to work with us.